

Congratulations on having been admitted to one of the MSc programmes at Wageningen University. With this booklet, we would like to inform you about the next steps in the process to enrol as a student at Wageningen University. Please read this booklet carefully. Keep in mind that fellowship application and visa procedures can take quite some time to be completed.

This booklet gives information on the following:

- an overview of the next steps you need to take before starting your MSc programme in September 2008
- a checklist of important matters that need to be arranged before coming to Wageningen
- an overview of the cost of study at Wageningen University
- information concerning a visa for the Netherlands
- information concerning fellowship programmes that might be of interest to you
- useful addresses

We have divided this booklet into 5 chapters. **Please check the relevant chapter according to your nationality.**

We hope to meet you in August 2008.

### **Central Student Administration**

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6700 AK Wageningen

Tel: +31-317-483618

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## CHAPTER 1

### NATIONALS OF THE NETHERLANDS

This booklet is sent automatically to all students who have been admitted to the MSc programme at Wageningen University. Most information in this booklet is not applicable for Dutch students.

Students with the Dutch nationality however:

- Should contact their study advisor for further information on the MSc programme to be followed. Students admitted to the 'linkage programme' should also contact their study advisor to discuss the programme. A list of programmes and email addresses can be found on page 29.
- Will receive a registration form and information concerning enrolling as a student at Wageningen University at their home address in June 2008. Please contact the CSA if you have not received the registration package before July 1 ([registrationoffice.csa@wur.nl](mailto:registrationoffice.csa@wur.nl)).
- Should consider attending the AID (Algemene Introductie Dagen). The AID will be held in Wageningen in August 2008. The AID is highly recommended for all new students. During the introduction programme you can acquaint yourself with Wageningen, your fellow students and the university. Please see [www.caid.wur.nl](http://www.caid.wur.nl) for information and dates.
- Can contact IDEALIS (Studenten Huisvesting) if student accommodation is required. Information on student accommodation in Wageningen can be found on [www.idealism.nl](http://www.idealism.nl). Students with the Dutch nationality residing **outside** the Netherlands can contact the Central Student Administration ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)) if assistance is required with student accommodation.
- Should not return the confirmation form to the Central Student Administration. This form is only for international students.

## CHAPTER 2

### NON-DUTCH NATIONALS RESIDING IN THE NETHERLANDS

#### The 7 Steps to registration

- Step 1 Admission
- Step 2 Confirmation
- Step 3 Payment
- Step 4 Visa
- Step 5 Housing and Insurance
- Step 6 Preparation
- Step 7 Arrival and Final Registration

#### Step 1 Admission

The first step to registration at the Wageningen University has been made. You have submitted your application and the Academic Committee on Admissions has reviewed your application and admitted you to one of the MSc programmes at Wageningen University.

#### Step 2 Confirmation

You are kindly requested to confirm your participation in the MSc programme by returning the enclosed confirmation form, duly completed, as soon as possible but before **July 1, 2008**. The confirmation form is also available on <https://csa.wur.nl/stars/>. Log on to the Student Tracking Admission Registration System (STARS) using the user name and password sent to you as an attachment in the registration email.

You should indicate on the confirmation form how your MSc study at Wageningen University will be financed:

- from private resources (yourself or family)
- a fellowship programme or
- a sponsoring organisation (for example: your employer; NGO; your Government; et cetera.)

If you have applied, or intend to apply, for a fellowship, please indicate the fellowship programme on the confirmation form.

If the expenses related to your study will be financed by a sponsoring organisation, part 3 of the confirmation form should be completed by an official of that organisation. The CSA will contact the sponsor and arrange the financial matters regarding your study in Wageningen.

Please send the confirmation form **as soon as possible** but **before July 1, 2008**.

If any changes occur in your situation, for example a change of address or a change in sponsor, please inform the CSA by using the alteration form included in this booklet or by email to [arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl).

### **Step 3 Payment**

Upon receipt of your confirmation form, an invoice for the year 2008-2009 will be sent to you or to your sponsor. (Please see Chapter 5 for cost estimate). It should be noted that all amounts may be subject to alteration. The invoice includes important information about the payment. **The required amount should be paid into our bank account before September 1, 2008**. Do not make any payments before receiving the invoice. Room reservations can only be made after receipt of the required amount.

### **Step 4 Visa**

As you are already residing in the Netherlands you do not require a visa. If you have a residence permit for the Netherlands for study at another institution or work, as of September 1, 2008 you will have to change the 'purpose of stay in the Netherlands'. Special forms are available on [www.ind.nl](http://www.ind.nl). Those with residence permits for other reasons should consult the IND at 0900-1234561 to enquire whether any changes need to be made.

Please send a copy of your passport (showing your personal details, your photo, and the dates of issue and expiry) and a copy of your residence permit to the CSA ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)) before July 1.

### **Step 5 Housing and Insurance**

Wageningen University can arrange housing for all international students. When the financial requirements have been met, and you have informed us of your date of arrival, we will arrange accommodation for you at one of the student housing facilities, if required. For information on student housing in Wageningen see [www.idealise.nl](http://www.idealise.nl). In the Netherlands, everyone is required to have health and liability insurance. If required, Wageningen University can assist international students in arranging a comprehensive insurance.

### **Step 6 Preparation**

"Your Guide to Wageningen, Part 2" is available on the internet ([www.csa.wu.nl/uk](http://www.csa.wu.nl/uk)). This booklet contains important information about preparing for your stay in Wageningen and travel instructions. With the arrival form, you should inform the CSA about the day and time that you plan to arrive in Wageningen.

### **Step 7 Arrival and Final Registration**

The AID (in Dutch: Algemene Introductie Dagen) Annual Introduction Days will be held in August 2008. It is highly recommended to follow the introduction programme prior to the start of the academic year. During the introduction programme you can acquaint yourself with Wageningen, your fellow students and the university. Please see [www.caid.wur.nl](http://www.caid.wur.nl) for information and dates.

You will receive a registration form and information concerning enrolling as a student at Wageningen University at your address in the Netherlands in June 2008. If you have not received a registration package before July 1, please contact the registration office ([registrationoffice.csa@wur.nl](mailto:registrationoffice.csa@wur.nl)). Only when all registration requirements have been met can you be registered as a student at Wageningen University.

It is of utmost importance to complete all procedures concerning registration as a student before September 1, 2008.

### **Checklist**

Please find below a list of important matters that need to be arranged before you are able to start your MSc programme in Wageningen.

- Complete the online confirmation form ([csa.wur.nl/stars](http://csa.wur.nl/stars) - click on application status and log on using the username and password sent to you as an attachment in the registration email) or complete the enclosed confirmation form and send to the CSA ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)) as soon as possible but before July 1, 2008.
- Send to the CSA ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)) a good quality copy of your passport showing your personal details and photo and the dates of issue and expiry, and a copy of your residence permit.
- Please note to be able to enrol as a student at Wageningen University you will have to submit a certified copy of your Bachelor degree and transcript of academic records

## CHAPTER 3

### **NATIONALS FROM THE EUROPEAN UNION (EU) OR THE EUROPEAN FREE TRADE ASSOCIATION (EFTA) OR OTHER COUNTRIES NOT REQUIRING AN ENTRY VISA FOR THE NETHERLANDS**

**Australia, Austria, Belgium, Bulgaria, Canada, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, New Zealand, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, United Kingdom, United States of America**

#### **The 7 Steps to registration**

- Step 1 Admission
- Step 2 Confirmation
- Step 3 Payment
- Step 4 Visa
- Step 5 Housing and Insurance
- Step 6 Preparation and Travel
- Step 7 Arrival and Final Registration

#### **Step 1 Admission**

The first step to registration at the Wageningen University has been made. You have submitted your application and the Academic Committee on Admissions has reviewed your application and admitted you to one of the MSc programmes at Wageningen University.

#### **Step 2 Confirmation**

You are kindly requested to confirm your participation in the MSc programme by returning the enclosed confirmation form, duly completed, as soon as possible but before **July 1, 2008**. The confirmation form is also available on <https://csa.wur.nl/stars/>. Log on to the Student Tracking Admission Registration System (STARS) using the user name and password sent to you as an attachment in the registration email.

You should indicate on the confirmation form how your MSc study at Wageningen University will be financed:

- from private resources (yourself or family)
- a fellowship programme or
- a sponsoring organisation (for example: your employer; NGO; your Government; et cetera.)

If you have applied, or intend to apply, for a fellowship, please indicate the fellowship programme on the confirmation form.

If the expenses related to your study will be financed by a sponsoring organisation, part 3 of the confirmation form should be completed by an official of that organisation. The CSA will contact the sponsor and arrange the financial matters regarding your study in Wageningen.

Please send the confirmation form **as soon as possible** but **before July 1, 2008**.

If any changes occur in your situation, for example a change of address or a change in sponsor, please inform the CSA by using the alteration form included in this booklet.

### **Step 3 Payment**

Upon receipt of your confirmation form, an invoice for the cost of study and living expenses for the year 2008-2009 will be sent to you or to your sponsor. (Please see chapter 5 for a cost estimate. Please note that all amounts may be subject to alteration.) The invoice includes important information about the payment. **The required amount should be paid into our bank account before September 1, 2008.** Do not make any payments before receiving the invoice. Room reservations are only possible after all payments have been made.

### **Step 4 Visa**

Nationals of countries mentioned on page 7 **do not** need a visa to enter the Netherlands, neither for a short, nor for a long stay. A valid passport is of course required. The passport should be valid until at least December 2010. For further information please see [www.ind.nl](http://www.ind.nl) or [www.nuffic.nl/immigration](http://www.nuffic.nl/immigration).

### **Step 5 Housing and Insurance**

Wageningen University will arrange housing for all international students. When the financial requirements have been met, and you have informed us of your date of arrival, we will arrange accommodation for you at one of the student housing facilities. Further information is available on [www.idealise.nl](http://www.idealise.nl).

In the Netherlands, everyone is required to have health and liability insurance. If required, Wageningen University can assist international students in arranging a comprehensive insurance upon arrival in Wageningen. The Netherlands has treaties with the EU member states and European citizens can apply for a European Health Insurance Card in their home country. Please see [http://ec.europa.eu/employment\\_social/healthcard/index\\_en.htm](http://ec.europa.eu/employment_social/healthcard/index_en.htm) for further

information. If a student holds a European Health Card the legal liability insurance can still be obtained through the University.

### **Step 6 Preparation and travel**

"Your Guide to Wageningen, Part 2" is available on the internet ([www.csa.wu.nl/uk](http://www.csa.wu.nl/uk)). This booklet contains important information about preparing for your stay in Wageningen and travel instructions. With the arrival form, you should inform the CSA about the day and time that you plan to arrive in Wageningen.

### **Step 7 Arrival and Final Registration**

Students starting their study in September 2008 are expected to arrive mid-August to enable them to settle in and follow the introduction programme prior to the start of the academic year. During the introduction programme you can acquaint yourself with Wageningen, your fellow students and the university. Please see [www.caid.wur.nl](http://www.caid.wur.nl) for information and dates of the introduction programme.

ALL STUDENTS ARE STRONGLY ADVISED TO ARRIVE IN WAGENINGEN IN THE ARRIVAL WEEK (starting AUGUST 11, 2008).

During the arrival week the Central Student Administration is at your disposal and tries to make your arrival in Wageningen as smooth as possible.

From experience we know how important it is to get settled in a new environment, that all matters concerning registration are arranged, so that students can start their programme at Wageningen University without any disruptions. Only when all registration requirements have been met can you be registered as a student at Wageningen University.

Students will be formally enrolled at Wageningen University after their arrival.

### **Checklist**

Please find below a list of important matters that need to be arranged before you are able to start your MSc programme in Wageningen.

- Complete the confirmation form (on-line on [csa.wur.nl/stars](http://csa.wur.nl/stars) - click on application status and log on using the username and password sent to you as an attachment in the registration email) or complete the enclosed confirmation form and send to the CSA ([arrival1.csa@wur.nl](mailto:arrival1.csa@wur.nl)) as soon as possible but before July 1, 2008.

- Send a good quality copy of your passport showing your personal details and photo and the dates of issue and expiry, preferably by **email ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl))**. Please note that your passport should be valid until at least December 1, 2010.
- Arrange an official legalized birth certificate. Bring this with you when you come to the Netherlands.
- Please note to be able to enrol as a student at Wageningen University you will have to submit a certified copy of your Bachelor degree and transcript of academic records

### **Visa application**

The Dutch Law lays down all the rules and regulations for visitors from abroad. Further information can be found on: [www.ind.nl](http://www.ind.nl) or [www.nuffic.nl/immigration/](http://www.nuffic.nl/immigration/).

**Australia, Austria, Belgium, Bulgaria, Canada, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, New Zealand, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, the United Kingdom, the United States of America**

If you have one of these nationalities, the following procedures apply.

### **Entry visa**

Nationals of the above-mentioned countries **do not** need a visa to enter the Netherlands, neither for a short, nor for a long stay. All you need is a valid passport.

### **Residence permit (Verblijfsvergunning)**

As an **EU/EEA** citizen, many obligations do not apply to you. After arrival in the Netherlands, students should report to the local municipality (town hall). For a stay longer than four months, you will be registered as inhabitant of the city. You may also apply for an EU/EEA residence card. This is not compulsory, but it is highly advisable, as it will make a number of things easier.

Nationals of **Australia, Canada, Japan, Monaco, New Zealand, the United States of America do need** to apply for a residence permit for a stay of more than three months. Information about the procedure to be followed will be given upon arrival in Wageningen.

### **Birth and marriage certificates**

All foreign students staying in the Netherlands for 4 months or longer need to be registered at the municipality of residence (Wageningen). To register, you need to bring the following official certificates:

- a birth certificate, which includes the names of your parents;
- in case of marriage: proof of marital status;
- in case of divorce: proof of marital status and a certificate of divorce;
- in case of being a widow/widower: proof of marital status and a certificate of death.

### **Important**

These documents need to be legalized. Certificates from some countries are exempted from legalization and verification. Certificates from countries that are a member of the Apostille Convention only need an Apostille seal. These documents need to be written in Dutch, English, French or German. If the document is any other language than Dutch, English, German or French, the document needs to be translated by a sworn translator. **These documents should be in order before arrival in the Netherlands.**

Countries exempt from legalization:

The following countries are exempt from legalization and verification; a (international) birth certificate will be fine.

Netherlands Antilles	Croatia*	Luxembourg
Aruba	Germany	Portugal
Austria	France	Slovenia
Belgium	Former Yugoslav Republic	Spain
Bosnia-Herzegovina*	of Macedonia *	Turkey
	Italy	Switzerland

\* (only if certificate is in English, Dutch, German or French. Otherwise a translation and a Apostille seal is needed)

### Countries of Apostille Convention

Birth certificates, marriage/divorce certificates and death certificates from some countries only need an Apostille. An Apostille is a special seal applied by an authority, usually the State Department, the Ministry of Foreign Affairs or the Ministry of Justice, to certify that a document is genuine. Further information can be obtained from the Royal Netherlands Embassy.

Certificates from the following countries only need an Apostille seal:

- Andorra
- Antigua and Barbuda
- Argentina
- Armenia
- Australia
- Bahamas
- Barbados
- Belarus
- Belize
- Botswana
- Brunei Darussalam
- Bulgaria
- Colombia
- Cyprus
- Czech Republic
- Dominica
- El Salvador
- Estonia
- Fiji
- Finland
- Greece
- Hong Kong
- Hungary
- Ireland
- Israel
- Japan
- Kazakhstan
- Latvia
- Liberia
- Lesotho
- Liechtenstein
- Lithuania
- Macau
- Malawi
- Malta
- Marshall Islands
- Mauritius
- Mexico
- Monaco
- Namibia
- New Zealand
- Niue
- Norway
- Panama
- Rumania
- Russian Federation
- Saint Kitts and Nevis
- Saint Vincent / Grenadines
- Samoa
- San Marino
- San Lucia
- Serbia Montenegro
- Seychelles
- Slovakia
- South Africa
- Surinam
- Swaziland
- Sweden
- Tonga
- Trinidad and Tobago
- Venezuela
- United Kingdom
- United States of America
- Yugoslavia, Federal Republic

#### Countries requiring legalization and verification

Certificates from countries that are not exempt from legalization and are not member of the Apostille Convention, need to be legalized (to certify that a document is genuine) by the Ministry of Foreign Affairs and verified (to declare the document valid) by the Dutch Embassy. Certificates from Ghana only have to be verified by the Dutch Embassy.

## CHAPTER 4

### NATIONALS FROM COUNTRIES OTHER THAN THE EUROPEAN UNION (EU) OR THE EUROPEAN FREE TRADE ASSOCIATION (EFTA)

#### The 7 Steps to registration

- Step 1 Admission
- Step 2 Confirmation
- Step 3 Payment
- Step 4 Visa
- Step 5 Housing and Insurance
- Step 6 Preparation and Travel
- Step 7 Arrival and Final Registration

#### Step 1 Admission

The first step to registration at the Wageningen University has been made. You have submitted your application and the Academic Committee on Admissions has reviewed your application and admitted you to one of the MSc programmes at Wageningen University.

#### Step 2 Confirmation

You are kindly requested to confirm your participation in the MSc programme by returning the enclosed confirmation form, duly completed, as soon as possible but before **May 15, 2008**. The confirmation form is also available on <https://csa.wur.nl/stars/>. Log on to the Student Tracking Admission Registration System (STARS) using the user name and password sent to you as an attachment in the registration email.

You should indicate on the confirmation form how your MSc study at Wageningen University will be financed:

- from private resources (yourself or family)
- a fellowship programme or
- a sponsoring organisation (for example: your employer; NGO; your Government; et cetera.)

If you have applied, or intend to apply, for a fellowship, please indicate the fellowship programme on the confirmation form.

If the expenses related to your study will be financed by a sponsoring organisation, part 3 of the confirmation form should be completed by an official of that organisation. The CSA will contact the sponsor and arrange the financial matters regarding your study in Wageningen.

Please send the confirmation form and copy of your passport preferably by **email ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)) as soon as possible** but **before May 15, 2008**. The copies of your passport should be of good quality and contain your personal details and photo and the dates of issue and expiry. The Immigration Service will not accept illegible copies. Please note that your passport should be valid until at least December 1, 2010.

If any changes occur in your situation, for example a change of address or a change in sponsor, please inform the CSA by using the alteration form included in this booklet.

### **Step 3 Payment**

Upon receipt of your confirmation form, an invoice for the cost of study and living expenses for the year 2008-2009 will be sent to you or to your sponsor. The invoice includes important information about the payment. **The required amount should be paid into our bank account as soon as possible but before July 1, 2008**. Please note that we cannot start visa procedures before we have received the required amount. The sooner we receive payment, the sooner we can start the visa procedure. However, please do not make any payments before receiving the invoice. For cost estimate please see Chapter 5.

### **Step 4 Visa**

Students from non-EU or non-EFTA countries (except Australia, Canada, Japan, Monaco, New Zealand, United States and Vatican City State) require a special visa (called an **Authorisation for Temporary Residence ATR**; Dutch abbreviation: MVV) to study in the Netherlands. Upon receipt of the required amount the CSA will start the visa procedure for those students who require a visa (can take up to 2 months). We advise students not to apply for the ATR/MVV themselves as this will take longer (up to 6 months). You can find more detailed information about the visa procedure on page 16.

### **Step 5 Housing and Insurance**

Wageningen University will arrange housing for all international students. When the financial requirements have been met, and you have informed us of your date of arrival, we will arrange accommodation for you at one of the students housing facilities. Information on the student housing facilities can be found on [www.idealis.nl](http://www.idealis.nl).

In the Netherlands, everyone is required to have health and liability insurance. If required, Wageningen University can assist international students in arranging a comprehensive insurance upon arrival in Wageningen.

### **Step 6 Preparation and travel**

The booklet "Your Guide to Wageningen, Part 2" is available on the internet ([www.csa.wu.nl/uk](http://www.csa.wu.nl/uk)). This booklet contains important information about preparing for Wageningen and travel instructions. An arrival form is also available on the internet and by completing this form you should inform the CSA about the day and time that you plan to arrive in Wageningen.

### **Step 7 Arrival and Final Registration**

Students starting their study in September 2008 are expected to arrive in mid-August to enable them to settle in and follow the introduction programme prior to the start of the academic year. During the introduction programme you can acquaint yourself with Wageningen, your fellow students and the University. Please see [www.caid.wur.nl](http://www.caid.wur.nl) for information and dates of the introduction week. Students will be formally enrolled at Wageningen University after their arrival.

ALL STUDENTS ARE STRONGLY ADVISED TO ARRIVE IN WAGENINGEN IN THE ARRIVAL WEEK (starting AUGUST 11, 2008).

### **Checklist**

Please find below a list of important matters that need to be arranged before you are able to start your MSc programme in Wageningen.

- Complete the confirmation form on-line on [csa.wur.nl/stars](http://csa.wur.nl/stars), log on using the username and password sent to you as an attachment in the registration email or complete the enclosed confirmation form and send as soon as possible but before May 15, 2008 to the CSA ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)).
- Send a good quality copy of your passport showing your personal details and photo and the dates of issue and expiry, preferably by **email** ([arrival1.msc@wur.nl](mailto:arrival1.msc@wur.nl)). Please note that your passport should be valid until at least December 1, 2010.
- Arrange an official legalized birth certificate. Bring this with you when you come to the Netherlands.
- Please note to be able to enrol as a student at Wageningen University you will have to submit a certified copy of your Bachelor degree and transcript of academic records

## Important documents

### Visa application – MVV

The Dutch Law lays down all the rules and regulations for visitors from abroad. Further information can be found on: [www.nuffic.nl/immigration/](http://www.nuffic.nl/immigration/) or [www.ind.nl](http://www.ind.nl).

#### Who needs a visa?

Nationals from countries other than the European Union and European Free Trade Area, except Australia, Canada, Japan, Monaco, New Zealand and United States, who plan to stay in the Netherlands for a period longer than 3 months need a special visa to enter the Netherlands (see list below). This type of visa is called **M**achtiging **V**oorlopig **V**erblijf (MVV) which is Dutch for **A**uthorization of **T**emporary **R**esidence (ATR). Only with this type of visa, are you able to apply for a residence permit once you are in the Netherlands.

Wageningen University will apply for this visa (MVV/ATR) on your behalf. As the visa application procedure can take up to 2 months this procedure should be started before July 1, 2008 at the latest. The MVV/ATR is issued at the Netherlands Embassy in your home country. **Please do not apply for a visa yourself.** When you apply for this type of visa yourself the procedure can take up to 6 months to complete.

Nationals from the following countries **do NOT need a MVV/ATR:**

- Australia
- Austria
- Belgium
- Canada
- Cyprus
- Czech Republic
- Denmark
- Estonia
- Finland
- France
- Germany
- Greece
- Hungary
- Iceland
- Ireland
- Italy
- Japan
- Latvia
- Liechtenstein
- Lithuania
- Luxembourg
- Malta
- Monaco
- New Zealand
- Norway
- Portugal
- Poland
- Slovakia
- Slovenia
- Spain
- Sweden
- United Kingdom
- United States of America
- Switzerland

Under NO condition should students who plan to stay longer than 3 months, enter the Netherlands on a so-called short-term or tourist visa. It is **NOT** possible to change a tourist visa status into a residence permit.

#### Conditions

To be able to apply for a MVV/ATR the total amount for the first year of your study (tuition fee, living allowance, visa fees and health insurance) must be paid into the bank account of Wageningen University. Wageningen University must submit, together with the MVV application, proof that all costs concerning your stay in the Netherlands have been paid for the first year.

Wageningen University will administer the money paid for, or by the student, for the duration of their study. This means that Wageningen University will pay the living allowance to the student each month.

Wageningen University is responsible for verifying the financial resources of all students coming from non-EU/EFTA countries before applying for their MVV/ATR.

Students sponsored by a private institution or government agency must provide **a letter from the sponsoring organization official** that includes information about the duration of the financial support and a breakdown of the amounts to be given for specific categories such as travelling, insurance, tuition etc.

Wageningen University can only start the MVV application procedure on behalf of the student when the **financial guarantees** mentioned above have been offered and the payment of the invoice has been received. For the application of your MVV the CSA needs a **copy of your passport**. The copy should be of good quality and show your personal details and the dates of issue and expiry. The passport should be valid until at least 3 months after you finish your study programme (till December 1, 2010).

The latest information is available on [www.ind.nl](http://www.ind.nl) or [www.nuffic.nl/immigration](http://www.nuffic.nl/immigration).

**Nationals of Taiwan** can obtain further information concerning the MVV/visa application procedure from the Netherlands Education Support Office (NESO) in Taipei (please see page 28 for the address).

#### Issuing of the MVV

When the MVV has been approved by the Immigration Office in the Netherlands, the approval will be sent to the Royal Netherlands Embassy in the student's home country or any other country where the student is **legally** residing. The student can collect the visa at the Royal Netherlands Embassy.

### **Residence permit**

All nationals from countries other than the European Union and the European Free Trade Area need a temporary residence permit for the duration of their stay in the Netherlands. The Central Student Administration will provide information about applying for the permit after you have arrived in the Netherlands. Only those students who have entered the Netherlands with a MVV are able to apply for a residence permit.

### **Birth and marriage certificates**

All foreign students staying in the Netherlands for 4 months or longer need to be registered at the municipality of residence (Wageningen). To register, you need to bring the following official certificates:

- a birth certificate which includes the names of your parents;
- in case of marriage: proof of marital status;
- in case of divorce: proof of marital status and a certificate of divorce;
- in case of being a widow/widower: proof of marital status and a certificate of death.

### **Important**

The above-mentioned documents need to be legalized. Certificates from some countries are exempted from legalization and verification. Certificates from countries that are a member of the Apostille Convention only need an Apostille seal. These documents need to be written in Dutch, English, French or German. If the document is any other language than Dutch, English, German or French, the document needs to be translated by a sworn translator. **These documents should be in order before arrival in the Netherlands.**

Countries exempt from legalization:

The following countries are exempt from legalization and verification; a (international) birth certificate will be fine.

- |                           |                               |               |
|---------------------------|-------------------------------|---------------|
| • Netherlands             | • Croatia*                    | • Luxembourg  |
| • Antilles                | • Germany                     | • Portugal    |
| • Aruba                   | • France                      | • Slovenia    |
| • Austria                 | • Former Yugoslav Republic of | • Spain       |
| • Belgium                 | Macedonia *                   | • Turkey      |
| • Bosnia-<br>Herzegovina* | • Italy                       | • Switzerland |

\* (only if certificate is in English, Dutch, German or French. Otherwise a translation and a Apostille seal is needed)

## Countries of Apostille Convention

Birth certificates, marriage/divorce certificates and death certificates from some countries only need an Apostille. An Apostille is a special seal applied by an authority, usually the State Department, the Ministry of Foreign Affairs or the Ministry of Justice, to certify that a document is genuine. Further information can be obtained from the Royal Netherlands Embassy.

Certificates from the following countries only need an Apostille seal:

- Andorra
- Antigua and Barbuda
- Argentina
- Armenia
- Australia
- Bahamas
- Barbados
- Belarus
- Belize
- Botswana
- Brunei Darussalam
- Bulgaria
- Colombia
- Cyprus
- Czech Republic
- Dominica
- El Salvador
- Estonia
- Fiji
- Finland
- Greece
- Hong Kong
- Hungary
- Ireland
- Israel
- Japan
- Kazakhstan
- Latvia
- Liberia
- Lesotho
- Liechtenstein
- Lithuania
- Macau
- Malawi
- Malta
- Marshall Islands
- Mauritius
- Mexico
- Monaco
- Namibia
- New Zealand
- Niue
- Norway
- Panama
- Rumania
- Russian Federation
- Saint Kitts and Nevis
- Saint Vincent / Grenadines
- Samoa
- San Marino
- San Lucia
- Serbia Montenegro
- Seychelles
- Slovakia
- South Africa
- Surinam
- Swaziland
- Sweden
- Tonga
- Trinidad and Tobago
- Venezuela
- United Kingdom
- United States of America
- Yugoslavia, Federal Republic

Countries requiring legalization and verification:

Certificates from countries that are not exempt from legalization and are not members of the Apostille Convention, need to be legalized (to certify that a document is genuine) by the Ministry of Foreign Affairs and verified (to declare the document valid) by the Dutch Embassy. Certificates from Ghana only have to be verified by the Dutch Embassy.

### **NESO certificate for Chinese students**

Students with the Chinese nationality need a special certificate to be able to enter the Netherlands. This certificate is issued by the NESO office in Beijing. For further information: [info@nesobeijing.com](mailto:info@nesobeijing.com). As the whole procedure at NESO can take up to 2 months, we strongly advise you to contact the NESO office as soon as possible. Please note that without the NESO certificate we cannot apply for the MVV for you. The NESO contact address can also be found on page 27.

## CHAPTER 5

### COST ESTIMATE

#### For Nationals from the European Union (EU)<sup>1</sup> or the European Free Trade Association (EFTA)<sup>2</sup>

The **estimated** total cost of two years of academic study for nationals from the EU<sup>1</sup> or EFTA<sup>2</sup> is approximately Euro (€) 23,760.00. This does not include travel to and from the Netherlands. Please note that all amounts are subject to change. Please check our website regularly [www.csa.wu.nl/uk](http://www.csa.wu.nl/uk). The Ministry of Education sets the official statutory tuition a few months before the start of the academic year.

Study expenses	Year 1 (2008-2009)	Year 2 (2009-2010) <sup>3</sup>	Total
Tuition fee	€ 1,565.00*	€ 1,595.00*	€ 3,160.00
Living expenses	€ 10,000.00	€ 9,600.00	€ 19,600.00
Other expenses	€ 500.00	€ 500.00	€ 1,000.00
Total	€ 12,065.00	€ 11,695.00	€ 23,760.00

(1) The European Union (EU): Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom.

(2) The European Free Trade Association (EFTA): Iceland, Liechtenstein, Norway and Switzerland

(3) Estimated fees 2009/2010 (12 months). Partial refund during the 2<sup>nd</sup> year is possible if the student graduates before June 2010. The amount of restitution depends on the date of graduation.

\* For students who have already obtained an academic degree at Master level a tuition fee of € 8,250.00 will be applicable for the academic year 2008/2009 and € 9,250.00 for the academic year 2009/2010

Students from the European Union and EFTA may apply for a study grant. For more information, please see [www.ib-groep.nl](http://www.ib-groep.nl).

#### For nationals from countries other than the European Union (EU)<sup>1</sup> or the European Free Trade Association (EFTA)<sup>2</sup>

The **estimated** total cost of two years of academic study for nationals who are not from the EU or EFTA is approximately Euro (€) 40,575.00. This does not include travel to and from the Netherlands. Please note that all amounts are subject to change.

The fees must be paid well in advance of registration following receipt of invoice. After payment of the invoice, the student will be registered for the first academic year after arrival in Wageningen. Registration for the second academic year (01.09.2009 till 01.09.2010) takes place in August 2009, on condition that fees for the second year have been paid.

<b>Study expenses</b>	<b>Year 1 (2008-2009)</b>	<b>Year 2 (2009-2010)</b>	<b>Total</b>
Tuition fee	€ 8,250.00	€ 9,250.00	€ 17,500.00
Research fee <sup>1</sup>	€ 1,400.00		€ 1,400.00
Living expenses	€ 10,000.00	€ 9,600.00	€ 19,600.00
Other expenses	€ 1,523.00	€ 552.00	€ 2,075.00
<b>Total</b>	<b>€21,173.00</b>	<b>€19,402.00</b>	<b>€ 40,575.00</b>

(1) Research fee: one-time reservation of funds to cover thesis research expenses during study.

#### **LIVING EXPENSES (ESTIMATE)**

Please take into account the additional costs required during your stay in Wageningen:

**Personal Expense allowance: Euro (€) 800.00 per month.**

The average minimum amount for living in the Netherlands is estimated at Euro (€) 800.00 per month. This amount includes accommodation, living and purchase of books and other study materials.

**Insurance: Euro (€) 40.00 per month.**

Please check our website [www.csa.wu.nl/uk](http://www.csa.wu.nl/uk) regularly for the latest information.

**Settling-in allowance: Euro (€) 150.00.**

The estimated cost for settling-in (first month only) is Euro (€) 150.00

**Travel expenses Amsterdam-Wageningen: Euro (€) 25.00.**

Travel expenses from Amsterdam (Schiphol) Airport to Wageningen by public transport is approximately Euro (€) 25.00.

**Incidental expenses: Euro (€) 50.00**

It is recommended to bring at least Euro 50.00 in cash to cover basic food and living needs during your first few days (especially if you arrive in the weekend).

Please note:

- Costs of travel to and from The Netherlands are not included!
- All amounts are given in EURO. Payment in other currency should be equivalent to the amounts mentioned above. Differences in exchange rates cannot be accepted
- All amounts may be subject to alteration.

A special status may apply to applicants who are not from the EU or EFTA if they have Surinamese nationality, UAF refugee status or if their parents live and work in the Netherlands.

## FELLOWSHIPS

There are several options for acquiring fellowships to cover some or all of the costs of a study programme at Wageningen University. The acquisition of a fellowship can be a lengthy process. You should, therefore, contact possible donors at a very early stage.

The website [www.csa.wu.nl/uk](http://www.csa.wu.nl/uk) contains useful information and updates on the Netherlands-based fellowship programmes mentioned below, donor organizations and relevant links. You can also visit the website of NUFFIC, the Netherlands Organization for International Co-operation in Higher Education [www.grantfinder.nl](http://www.grantfinder.nl), [www.nuffic.nl](http://www.nuffic.nl) and [www.studyin.nl](http://www.studyin.nl).

### The Netherlands Fellowship Programme (NFP)

For most of the Master's Programmes at Wageningen University fellowships can be requested from the Netherlands Fellowship Programme (NFP). The NFP is intended for professionals from 57 developing countries. Applicants must first have been admitted to one of the eligible Master's programmes offered by Wageningen University (see NFP course list at [www.nuffic.nl](http://www.nuffic.nl)). The admission letter is required to apply for a NFP fellowship. Applications for the NFP fellowship must be sent to the nearest Netherlands Embassy or Consulate in your country or region. For information on the Netherlands Fellowship Programme please see [www.nuffic.nl](http://www.nuffic.nl). Please check the list of NFP fellowship application deadlines ([www.nuffic.nl](http://www.nuffic.nl)) for the specific deadlines set by the Dutch Embassy or Consulate in your country.

Please note that there is a limited number of NFP fellowships available for the programme. Competition for fellowships is very strong. Female candidates are especially encouraged to apply.

### Eligibility

An applicant for an NFP fellowship for a master's degree programme must:

- be a national of and working in one of the 57 developing countries (see pages 23-25);
- have been unconditionally admitted by a Dutch institution to one of the master's degree programmes on the course list. This means that the

applicant must have met all the requirements set by the Dutch institution;

- have completed an NFP Master's Degree Programme Application Form and have submitted all the required documentation to the Netherlands embassy or consulate;
- be nominated by the employer, who pledges to continue payment of the employee's salary and to hold a job open while the employee is pursuing the Master's degree programme. It may be acceptable if the employer states that at least part of the salary will continue to be paid, and that the organization complies with all the other formal NFP requirements if the fellowship is awarded. It should be realized, however, that NFP allowances are not sufficient to support family members, either in the home country or in the Netherlands;
- provide statements explaining the motivation of both the applicant and the employer;
- not be employed by a large industrial, commercial and/or multinational firm;
- offer evidence of proficiency in speaking and writing the language of instruction;
- declare that they will return to their home country immediately after the study programme has ended.

NFP Fellowships are available for nationals of the following 57 countries. Please see the list below for the application deadlines of the Netherlands Embassies and Consulates. Applicants are advised to contact the Netherlands Embassy or Consulate **well in advance** for specific instructions, and to inquire about local deadlines, requirements, selection criteria and procedures. These may **differ** from the information provided.

Country	Fellowship Application Deadline
Afghanistan	01-03-08
Albania	01-03-08
Armenia (via Georgia)	01-03-08
Autonomous Palestinian Authorities	01-03-08
Bangladesh	01-02-08
Benin	01-03-08
Bhutan	01-03-08
Bolivia	01-03-08

Bosnia-Hercegovina	01-03-08
Brazil	01-03-08
Burkina Faso	01-03-08
Cambodia (via Thailand)	01-03-08
Cape Verde (via Senegal)	01-03-08
China	01-03-08
Colombia	01-03-08
Costa Rica	01-03-08
Cuba	01-03-08
Ecuador	01-03-08
Egypt	01-03-08
El Salvador	01-03-08
Eritrea	01-03-08
Ethiopia	01-03-08
Georgia	01-03-08
Ghana	01-03-08
Guatemala	01-03-08
Guinea-Bissau (via Senegal)	01-03-08
Honduras	01-03-08
India	01-03-08
Indonesia	23-02-08
Iran	01-03-08
Ivory Coast	01-03-08
Jordan	01-03-08
Kenya	01-03-08
Macedonia	01-03-08
Mali	01-03-08
Moldova (via Ukraine)	01-03-08
Mongolia (via China)	01-03-08
Mozambique	01-03-08
Namibia (via South Africa)	01-03-08
Nepal	01-03-08
Nicaragua	01-03-08
Nigeria	01-03-08
Pakistan	01-03-08
Peru	01-03-08
Philippines	01-03-08
Rwanda	01-03-08
Senegal	01-03-08
South Africa	01-03-08
Sri Lanka	01-03-08
Surinam	01-03-08

Tanzania	15-02-08
Thailand	01-03-08
Uganda	28-02-08
Vietnam	01-03-08
Yemen	01-03-08
Zambia	23-02-08
Zimbabwe	01-03-08

### **HSP Huygens Programme**

The HSP Huygens programme is open to students from all countries of the world. It is aimed at talented students who want to come to the Netherlands in the final phase of their bachelor's studies or during their master's studies for a period of 6 to 24 months. Please see [www.nuffic.nl/huygens](http://www.nuffic.nl/huygens) for information on:

- Requirements for eligibility
- Application Procedure
- Scholarship outline
- Selection procedure

**Please check [www.nuffic.nl/huygens](http://www.nuffic.nl/huygens) for the latest information.**

### **STUNED Scholarship Programme**

This programme offers fellowships to Indonesian teachers, government officials and professionals with a Bachelor degree (S1) who wish to obtain a Master degree or take postgraduate courses at a Dutch university. Application takes place through the NESO office in Jakarta. Note that only official TOEFL, IELTS or ITP language test scores are accepted. For more information, visit the website of NESO Jakarta: [www.nesoindonesia.or.id](http://www.nesoindonesia.or.id) or email [general@nec.or.id](mailto:general@nec.or.id).

### **The Alban Programme**

The Alban programme, financed by the European Union, awards scholarships to students from 18 Latin American countries for postgraduate studies and professional training or upgrading. The scholarship pays for education/training programmes that last between 6 months and 3 years. The actual grant depends on the academic level and the specific programme. The grant covers part of the costs of tuition (to a maximum of € 6,000.00) and fees, lodging and expenses, travel costs, insurance and all other essential costs associated with enrolment. For information, visit the website of the European Union [www.europa.eu.int](http://www.europa.eu.int).

### **Other Scholarships**

Many international organizations, such as various United Nations agencies, the European Union, the World Bank, regional development banks and private foundations, provide scholarships or fellowships for studying abroad through

special programmes or as part of projects and loan programmes. Please inquire at the offices of these organizations in your country/region or consult their websites.

## **USEFUL ADDRESSES**

### **Netherlands Organisation for International Co-operation in Higher Education (NUFFIC)**

Kortenaerkade 11  
P.O. Box 29777  
2502 LT The Hague  
The Netherlands  
Tel: +31 (0)70 4260260  
Fax: +31 (0)70 4260399  
Website: [www.nuffic.nl](http://www.nuffic.nl)

### **Netherlands Education Support Office (NESO) – P.R. of China**

Beijing New World Center, South Office Building, Rm. 615  
3B, Chongwenmenwai Street, Chongwen District  
Beijing, 100062 P.R. China  
Telephone: +86(0)10-6708 9311 / 6708 9312  
E-mail: [info@nesobeijing.com](mailto:info@nesobeijing.com)  
Website: [www.nesobeijing.com](http://www.nesobeijing.com)

### **Netherlands Education Support Office (NESO) –Indonesia**

Menara Jamsostek 20<sup>th</sup> floor  
Jl. Jatot Subroto no. 38  
Jakarta 12710, Indonesia  
Tel. +62 (0)21 52902172  
Fax. +62 (0)21 52902173  
E-mail: [general@nec.or.id](mailto:general@nec.or.id)  
Website: [www.nesoindonesia.or.id](http://www.nesoindonesia.or.id)

### **Netherlands Education Support Office (NESO) – Mexico**

Homero No. 407, piso 11  
Col. Chapult'epec Morales  
Mexico, D.F. 11570  
Tel. +52 (55) 52544013  
E-mail: [info@nesomexico.com](mailto:info@nesomexico.com)  
Website: [www.nesomexico.com](http://www.nesomexico.com)

**Netherlands Education Support Office (NESO) –Taiwan**

Artist Construction Building, Room D 7th floor  
133, Minsheng E. Road, Section 3  
Taipei 105, Taiwan  
Tel: +886-(0)2-87707621  
fax: +886-(0)2-27160775  
E-mail: [nesotpe@neso-taipei.org.tw](mailto:nesotpe@neso-taipei.org.tw)  
Website: [www.neso-taipei.org.tw](http://www.neso-taipei.org.tw)

**Netherlands Education Support Office (NESO) – Vietnam**

59B Mac Dinh Chi Street  
DaKao Ward, District 1  
Ho Chi Minh City  
Vietnam  
Tel.: +84 8 8220713  
Fax: +84 8 8220691  
Email: [info@nesovietnam.com](mailto:info@nesovietnam.com)  
Website: [www.nesovietnam.com](http://www.nesovietnam.com)

Other relevant information about studying in Wageningen may be obtained from:

**The Netherlands Embassies or Consulates**

Please see <http://www.mfa.nl/en/> for addresses

**Wageningen University representatives**

Wageningen University has representatives in the following countries:  
Bangladesh, Brazil, China, Colombia, Costa Rica, Ecuador, Guatemala,  
Honduras, Hong Kong, India, Indonesia, Iran, Japan, Mexico, Nepal, Nicaragua,  
Pakistan, Sri Lanka, Taiwan, Thailand, Turkey and Vietnam. More information can  
be found on: [www.csa.wu.nl/uk](http://www.csa.wu.nl/uk) >future students >MSc programmes >general  
information > representatives

The website [www.studyin.nl](http://www.studyin.nl) gives lots of (practical) information on 'Study in  
Holland'.

**MSc PROGRAMME**

Agricultural & Bio-resource Engineering  
Animal Sciences & Aquaculture  
Applied Communication Science  
Aquaculture & Fisheries  
Bioinformatics  
Biology  
Biomedical Research & Technology  
Biotechnology  
Earth System Science  
Environmental Sciences  
Food Quality Management  
Food Safety  
Food Technology  
Forest & Nature Conservation  
Geo-information Science  
Hydrology & Water Quality  
International Development Studies  
International Land & Water Management  
Landscape Architecture & Planning  
Leisure, Tourism & Environment  
Management of Agro-ecological Knowledge  
And Social Change  
Management, Economics & Consumer Studies  
Meteorology & Air Quality  
Molecular Sciences  
Nutrition & Health  
Organic Agriculture  
Plant Biotechnology  
Plant Sciences  
Public Health & Society  
Soil Science  
Urban Environmental Management

**EMAIL ADDRESS**

[MAB.msc@wur.nl](mailto:MAB.msc@wur.nl)  
[MAS.msc@wur.nl](mailto:MAS.msc@wur.nl)  
[marleen.nooij@wur.nl](mailto:marleen.nooij@wur.nl)  
[MAS.msc@wur.nl](mailto:MAS.msc@wur.nl)  
[MBF.msc@wur.nl](mailto:MBF.msc@wur.nl)  
[MBI.msc@wur.nl](mailto:MBI.msc@wur.nl)  
[mms.msc@wur.nl](mailto:mms.msc@wur.nl)  
[MBT.msc@wur.nl](mailto:MBT.msc@wur.nl)  
[mea.msc@wur.nl](mailto:mea.msc@wur.nl)  
[MES.msc@wur.nl](mailto:MES.msc@wur.nl)  
[MFQ.msc@wur.nl](mailto:MFQ.msc@wur.nl)  
[MFS.msc@wur.nl](mailto:MFS.msc@wur.nl)  
[MFT.msc@wur.nl](mailto:MFT.msc@wur.nl)  
[MFN.msc@wur.nl](mailto:MFN.msc@wur.nl)  
[mgi.msc@wur.nl](mailto:mgi.msc@wur.nl)  
[mhw.msc@wur.nl](mailto:mhw.msc@wur.nl)  
[MID.msc@wur.nl](mailto:MID.msc@wur.nl)  
[MIL.msc@wur.nl](mailto:MIL.msc@wur.nl)  
[mlp.msc@wur.nl](mailto:mlp.msc@wur.nl)  
[MLE.msc@wur.nl](mailto:MLE.msc@wur.nl)  
  
[MAK.msc@wur.nl](mailto:MAK.msc@wur.nl)  
[MME.msc@wur.nl](mailto:MME.msc@wur.nl)  
[mma.msc@wur.nl](mailto:mma.msc@wur.nl)  
[mms.msc@wur.nl](mailto:mms.msc@wur.nl)  
[MNH.msc@wur.nl](mailto:MNH.msc@wur.nl)  
[MOA.msc@wur.nl](mailto:MOA.msc@wur.nl)  
[MPB.msc@wur.nl](mailto:MPB.msc@wur.nl)  
[MPS.msc@wur.nl](mailto:MPS.msc@wur.nl)  
[mhs.msc@wur.nl](mailto:mhs.msc@wur.nl)  
[mss.msc@wur.nl](mailto:mss.msc@wur.nl)  
[mue.msc@wur.nl](mailto:mue.msc@wur.nl)





